



CLCGB

130 years of Fun, Faith & Friendship ...

Annual General Meeting Documents Pack



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Annual General Meeting

Venue: Zoom Video Conference (details to be circulated via email)
Date: Saturday 24 April 2021
Duration: 10:00-12:30
09:45 – 10:00 The zoom call will be open where Perry Gunn will support all those who are new to zoom to get their cameras and microphones sorted (good luck)

Agenda:

1. Opening Prayer
2. Chair's welcome and opening remarks
3. Apologies for absence
4. To approve the minutes of the last AGM held on 27th June 2020
Including any matters arising not covered in the agenda
5. Governor's Report
6. Financials
 - Treasurer's Report
 - Approval of Accounts 2019/20
 - Appointment of Auditors
7. Capitation Fees 2022
8. Annual reports:
 - Training (GB and NI) – Presentation by John Corbishley – FTOG Chair
 - Duke of Edinburgh Award Scheme
 - National Band
 - Music Competition
 - Brigade Memorial Garden
 - Brigade Remembrance Service
 - Uniform Committee and new Award Scheme
9. COVID-19 update and support for restarting Brigade activities
10. Review and Implementation of badge schemes
11. Sharing Best Practice – Company activities, events and camps
 - Units in Great Britain
 - Units in Northern Ireland
12. CLB 130th / CGB 120th Anniversary
13. Any Other Business
 - Brigade National Flag – Maynard Scott
14. Date and venue of next AGM
15. Closing Prayer (Fr Chris Buckley)

Minutes of Brigade AGM Saturday 27 June 2020

Held electronically on "Zoom" due to Corona Virus restrictions

Attendees: Andrew Hayday (AH), Liz Butterfield (LizB), Colleen Perry (CP), Perry Gunn (PG), Andrew Coombs (AC), John Corbishley (JC), Sue Corbishley (SC), Richie Clarke (RC), Glen Redhead (GR), Pat Redhead (PR), Gareth Campbell (GC), Ann Sankey (AS), Jeffrey Holder (JH), Rev John Collier (RJC), Stephen Manning (SM), Suzanne Manning (Suz), John Hartley (JH), Rob Bolton (RB), Joan Couzins (JCz), Chris Shuttler (CS), Lindsay Maclure (LM), Richard Gregg (RG), Derick Jackson (DJ), Lionel Burdett (LB), Melvyn Lockhart (ML), Anthony Dix (AD), Zoe Palmer (ZP), Jane (J), Stella Hartley (SH), Victoria Jackson (VJ), Cath Sheldon (CSh), Rev Craig Smith (RCS), Sarah Rycroft (SR), James Layfield-Carroll, (JLC), Robbie O'Brien (RoB), Sarah Bedder (SB), Jan (Jan), John Dines (JD), Nathan Storm (NS), Jayne Warburton-Ball (JWB), Karen Tyner (KT), Simon Dean (SD), Alan Carter (AC), Father Chris Buckley (FCB), Martyn Bedder (MB), Janet Redding (JR), Sarah-Jane Findlay (SJF), David Hartley (DH), Paul Matthews (PH)
(Total 49.)

1. Opening prayer

Prayers were led by FCB and also a reading from St Matthew's gospel.

2. Chairman's Welcome

AH welcomed everyone.

3. Apologies for absence

John Smith, James Elliott and Derek Manning.

Liz Butterfield is with us, but apologised that she was not able to speak, due to her health issues.

Richie Clarke sent best wishes to John Smith as he recovers from sickness.

4. To Approve the Minutes of the last AGM held on 28th April 2018

The minutes of the last AGM were accepted as a true and fair record.

Proposer AS, Seconded AC.

5. Matters arising from the minutes

AH mentioned items that would be included within the Agenda

6. Governors Report

See copy of report attached. AH read through the highlights.

7. Treasurers Report

GC took this in place of John Smith, and explained The Income and Expenditure that CLCGB has. He talked through the document 'An Explainer', copy attached.

Income mainly through Rental of Offices within our main building and our old training centre (47%)
The second highest area of income is from Capitation and is only actually 28%.

Expenditure We spent a lot less this year, the main item being salaries at around 50%, followed by building costs (NHQ), Insurance, Stationery, Materials, Uniforms etc. Overall we spent around £9,500 less than our income.

See report for full detailed description of the above

SJC raised a question about training and the very small amount spent on training. PG replied that we hadn't actually spent on a training package this year. But that training was run mainly through the FTOG from a grant already in place.

A question was asked(JC)about rental income through the Covid period, AH answered that the current tenants were still in place, and although Lighthouse had a rental payment holiday, were expected to repay this within 12 months, so financially, so far we were not suffering rental wise through Covid. PG confirmed this.

8. Approval of Accounts 2018-2019

The Director's Report and Financial Statements were approved. Proposer DJ Seconded JCz. Statutory accounts approved by a show of hands. APPROVED.

Will be signed off and sent to the Charities Commission/Companies house.

9. Appointment of Auditors

North Accounting were once again appointed as our Auditors. Proposer GC Seconded LB.

10. Capitation Fee 2021

AH explained that due to the Covid virus we have received grant income from Rotherham Council, and salary costs were reduced due to furlough of NHQ staff, it was proposed to set some income aside to support companies as they reopen, therefore Capitation would remain at the current level of £20 per member but companies could claim from NHQ to support their Capitation and other restart costs. RC, asked how they would claim this, AH replied that companies could bid into this from NHQ. SJF asked the Criteria, AH replied no set criteria, but a company's own financial position would be taken into account. JR noted that some companies will struggle to pay the coming Capitation fees, AH reiterated that Companies can bid into the restart grant for Capitation fees. JC and SC asked how companies manage that have had no income for 5 months or more, AH replied that NHQ would happily look at any claim to help the companies for any kind of expenditure, equipment, promotion, capitation etc. Battalions and Regiments should however help in the first instance before NHQ are asked.

Proposal to maintain Capitation at £20, with support where needed from NHQ Proposed by PG, Seconded by GC.

11. Annual Reports (FTOG, DoFE, National Band, Brigade Memorial Garden)

FTOG:- Copy of report attached. JC thanked Andy Moss for his support.

AC New badge scheme should be launched as soon as things are "normal"

AH thanked and gave praise to JC for his time and effort work with FTOG, as Did RC via the chat board.

RC suggested we look at some on line offering for training.

Proposed AS Seconded DJ

Brigade Memorial Garden:- Copy of report attached.

MS explained that he is a joint custodian of the Memorial Garden along with RB. The Brigade memorial garden is now looking better than ever. Plants being watered by the staff and look great. The new

benches require sanding and painting, so MS asked for help. JH volunteered to come over. MS queried the balance on the accounts for the Memoria Garden. PG will look into it and report back to MS. JH asked if they can have a flag raised for the 130th, MS agreed to look into this. SM said this would involve a fee of maybe £200. MS requested having remembrance service added to future agendas of the AGM, AH apologised that this hadn't already happened.

Proposed RB Seconded JH

DofE:- Copy of full report attached

137 members live, though only 32 current, challenge is to find out why the 105 are not active. Not too many new entrants, though NI is going well with 8 new Gold and 2 new Bronze entrants. We face many challenges not least the competition from schools. But it is nevertheless a great scheme and fantastic for our participants.

JC on comments board: Added support to Richie commending DoE to Senior Members.

Proposed JC and Seconded JCz.

National Band:- Copy of full report attached.

LB reported that membership is stable with 12 staff and 48 playing members, but struggling to get enough bugle players. Raywell Park (Hull) is a great venue. Financially very stable and weekends going well. Past engagements; concert at St Marys Hinckley, The Heritage day, Sandhurst and district Corps of drums, East Yorkshire tour based at Raywell Park, National Music and Drill Comp, CLCGB service at the Nat Arboretum, and played at Denham, plus many more. Also had other activities for the members to enjoy. Did have many plans for this year but due to Covid, all postponed, hopefully will happen in the future. Have got together via facebook, so keeping in touch. All in all 2018/19 was a very successful year and LB passed thanks on to LM and the rest of the band staff, AH confirmed his thanks to National Band.

Proposed JC Seconded LM.

12. **Denham**

Two reports; one from a church magazine and one from MB.

MB Thanked everyone for the whole event, it was a great effort by "Brigade" Everybody had a fabulous time. Friends were made, and remain friends hopefully for life. It embraced our motto of "Fun, Faith and Fellowship"

LM asked if the memorial service could be held on a different week. MS had proposed similar re the National Arboretum in November. Staff and Finance committee to consider the proposal.

Proposed SM Seconded DJ

13. **130th Anniversary**

AC is taking the lead role on preparations for the 130th Anniversary celebrations.

First Zoom meeting took place with over 20 people, so very encouraging, more are invited. Difficult raising funding due to Covid. Palace still cannot commit, again due to Covid. At this point May 2021 is still in place, but may be postponed by a year. We are hoping to attract a 500 attendance, so a deadline will be in place shortly to make this decision, in order to plan ahead.

LM asked whether a decision re postponement should be made now. AC confirmed that a decision would be made asap. JH note that a lot of time is needed to plan the event, so may be wiser to postpone.

Proposed JC Seconded MB

14. Any Other Business

New Badge Scheme

AC - JTC scheme graphics now done, Senior Corps and Y Team all but written, thanks to VJ who has been a great help. AC showed an image of JTC badges. Difficult to move on as NHQ and suppliers are closed currently. So all coming on, and should all be ready once we get back to normality. SB asked if there would be more than one camp badge. AC confirmed that they would be staged.

RoB commented on other organisations badges.

RG re rectangular badges, why not have all the same shape. AC said that each section will be a different shape.

RC Could we align badges for the DoE scheme. AC will discuss.

Covid & NHQ

AH explained that we will be following Government guidance and will continue to do so. We will then issue CLCGB guidelines to all companies. Hopefully in September things may be back to near normal. RC also said we need to follow CoE guidelines also. AC we are awaiting confirmation from our insurance company re meeting up in groups, we must not put ourselves or the wider community at risk.

JCz stated that their annual camp is due 22nd Aug, and their parents are keen to go, venue is large and they only have a small number. So they are trying to plan this safely. AH stated that as soon as insurance company reply to NHQ then guidance will be produced.

JLC asked if Trustees were comfortable with camps going ahead, even if fully insured? AH stated that Council would discuss this in detail and then issue guidance.

Awards and recognition

AH there is an awards committee for companies to submit requests to. They are developing a Covid Badge a photo of this was shown to the meeting. This can be given at services after this Pandemic is over. Members, Leaders or outside workers can receive this.

Congratulations

To Alan Ross from St Patricks Ballymena in Ulster for receiving a BEM for his 40 years work in the CLCGB and other children's youth work in the Parish.

Also to Tony & Leslie Wood in Beverley put forward for an Award. The Awards Committee will be considering an appropriate award, but again due to Covid this has been held up.

Music Competition

RoB noted it was the second year of the new scoring system which worked well. Around 200 members took part. 2018 was the second year of the Drill competition. In 2018 St Andrews, New Earswick won the drill competition and also won the Supreme Championship trophy for marching bands. 2019 saw

a huge increase in non-marching band categories. There are many types of entries, (music and drill) now, so other companies please consider entering, or contact Robbie for details. This years is cancelled sadly due to Covid, but 2021 is now booked for September.

GR asked about the potential of a virtual band comp for 2020. RoB confirmed they were looking at that so watch this space.

Historical Group

RB noted that the group was now 40 years old. They produce a magazine three times a year, research Brigade worldwide, produce booklets, answer lots of questions via NHQ. Annual meeting usually at NHQ, but may not happen in NHQ this year. Breaks even most years financially. RB currently writing a book about our founder Walter Mallock Gee, so if anybody had any information which may be included, please contact RB. The book should be completed by the end of 2020. One sad piece of news. One of our foreign members, the Rev'd Kevin Abrahams who wrote our prayer has passed away this year.

RG asked how we may be celebrating the anniversary of the CGB, could we re dedicate the grave of Florence Nightingale Milner. RB said it was something to look at, once Covid is out of the way, subject to funding. MB said it cost around £550 to re dedicate and tidy up WMGs grave.

Note: 2021 is the 120th anniversary of the Girls organisation.

SD said that in Leeds they have come across a lot of old documents and items/flags, if the Historical Group is interested. RB is interested.

Northern Ireland:-

VJ - Northern Ireland is doing very well with 23 Companies and around a 1000 members. They ceased activities mid March, but have still been engaging with members through activity packs, worksheets, badges in the post etc. Facebook video challenges, bible clubs, are also going well, just contact VJ and she will supply with pleasure. Scripture course is underway ready for September. This is a six session activity pack with different themes, this year is Bible Block Busters – Popular films with links to bible stories, Samson, David and Goliath etc. Available to all! A lot of training was unfortunately cancelled, but many leaders have received training. Last year 22 Leaders TGA, 56 Junior Leaders 78 in Special Educational needs and Autism, 57 Officers trained and 75 trained in First Aid. Good links to Church of Ireland, and articles in magazines as a consequence.

Victoriajackson@clcgb.org.uk for anyone who would like Scripture or holiday club resources.

ML re the Charites Commission in NI, ML says that our CC number is not recognisable in Northern Ireland. Very pleased to be able to play a part and be involved in the AGM without getting up at 4.30 am. He sends his greetings to all CLCGB from Northern Ireland, particularly to Liz Butterfield.

MS wanted to say a few words to congratulate Northern Ireland a little prematurely on their 75th Anniversary.

Company accounts

PG wanted to remind everybody that the Brigade company accounts for 2019/20 were due in by 14 October 2020, adding that we were reprimanded last year due to a number of accounts coming in late.

JWB suggested minuting the Companies who did not provide accounts, these were: St Saviours Shotton, St Marys Barwell, St Peters Chorley, St Crispins Barwell.

15. Date and Venue of next AGM

Next meeting will be held on Saturday April 24th 2021. Venue to be confirmed, but hopefully at St Marys Beverley.

16. Closing Prayer

FCB closed with Prayers.

17. Action points of the AGM Saturday 27th June 2020

AC	<ul style="list-style-type: none">• Distribute new badge scheme as soon as is ready.• Badge work committee to consider the alignment of senior corp badge scheme to DofE
JH	<ul style="list-style-type: none">• To contact MS re helping to sand and paint the benches at the Memorial Garden
Staff + Finance	<ul style="list-style-type: none">• To look at a budget for training. Actually we have grant monies in place for the FTOG to use, but perhaps offer this to companies for local training?• Consider a revised date for arboretum act of remembrance
MS	<ul style="list-style-type: none">• To get a quote for a new Brigade flag and present to Staff and Finance to consider.
PG	<ul style="list-style-type: none">• Add National Remembrance service to the next AGM agenda• Issue Coronavirus guidelines once completed and agreed by Council
RB	<ul style="list-style-type: none">• To be in touch with Belle Isle Company (Father Chris) re items of historical interest.

2019/20 Governor's Report

This report covers the period from 01 September 2019 to 31 August 2020, which has certainly been a year to remember! I hope and pray that by the time of reading, the COVID-19 situation has settled down and the world is returning to some sort of normality.

During the year, the Governorship was handed over to myself from Liz Butterfield, due to her continuing ill health. A huge thank you goes out to Liz from me personally - but I'm sure from the whole Brigade - for all her time, significant efforts and progress made with the organisation. I am certain that I will see over the coming years how challenging this role is and pivotal to the success of this amazing organisation. We wish Liz well in her retirement from the Brigade Governorship and our thoughts and prayers are with Liz and her family.

Regional camps again took place in the summer of 2019, with these all being highly successful, ensuring our members experienced an enjoyable week of fun, faith and friendship, being challenged with new experiences and skills.

September saw the annual music competition at Hinckley in Leicestershire. This was again well supported by companies and individuals who work tirelessly throughout the year. The competition included music pieces from soloists, ensembles and bands, as well as a number of drills squads marching to music. The whole day finished with an amazing performance from the Brigade's National Band. Well done to all involved – keep all this fantastic work, you are a true credit to the organisation.

We continue to offer the Duke of Edinburgh's Award Scheme. NHQ remains registered as a DofE Licenced Organisation and we continue to recommend this as a core element of the senior corps programme.

In November the annual act of remembrance took place at the National Memorial Arboretum at Lichfield, Staffordshire. This was again a very moving event, well represented by officers, members and supporters of the Brigade. It is a very important event in our calendar and will continue to be so.

Our staff chaplain Rev'd Chris Buckley has worked tirelessly to encourage other members of the clergy to become more involved with the CLCGB. Peter Eagles, Bishop of Sodor and Man and the newly appointed Brigade's Bishop Visitor has engaged with leaders and members in a number of virtual addresses. His input has been extremely welcome and we pray this continues along with him representing the CLCGB at Church of England forums.

Over the year the NHQ staff rose to the challenge, learnt new skills and adapted to their new roles. The integrated accounting system continues to be used, providing accurate and timely information for better decision making, along with continued work to drive better prices for our central stores. The result is a happy, well-balanced team at NHQ working for the benefit of CLCGB. In Northern Ireland, Victoria has gone from strength to strength in her new role as NI CEO. Huge congratulations goes to Zoe and Allan, with the arrival of Seth in January 2020. Zoe has had a period of maternity through the year but will be welcomed back in January 2021. My sincere thanks go to Victoria, Zoe, Perry and Helen for all their hard work.

NHQ accommodation rental remained strong through the year, with 4 tenancies in 6 offices plus the Lighthouse Project in the old training centre. The team continue to work closely with the businesses in our premises to support them and secure ongoing rentals, giving a major boost to our annual income. All tenants were able to continue their work and as of 31 August we had 4 tenants plus Lighthouse and the tenancies have expanded into or are about to expand into 7 of our office spaces.

In February 2020, the world and our 'normal' changed dramatically with the arrival of COVID-19. All companies closed their doors in March with the introduction of the National lockdown which eventually stretched to the end of this reporting year, meaning that no regional camps took place through the summer and all events were cancelled. At NHQ the whole team were put onto furlough in order to support the overall finances of the organisation. Perry was part furloughed in order that accounts could be maintained, payroll run and tenants were looked after. A local authority grant was also secured during this period supporting the year end position. It is hoped that any additional funding secured this year could help companies with their return and enable the organisation to reduce capitation fees in 2021.

Through having managed the rental income, and reducing spend partially due to COVID-19, and by receiving the local authority business grant, we are in a relatively good position financially to support our less well off companies, and offered re-start grants to those companies who needed it.

It only remains for me to thank everyone on the Brigade Council for their support as well as all the officers and leaders who spend endless hours providing interesting activities for our members.

Andrew Hayday
Governor, CLCGB

Bank Balance: as at 31.08.2020 NHQ balance is **£47696** plus **£31098** Ring-fenced monies.

Portfolio Valuation: the investments managed by Rathbones were valued at 31st August were **£154,536**

Portfolio Valuation: the investments managed by Rathbones were valued at 31st Oct 19 were £159,289

Other shareholdings We hold shares in 5 other companies these are;

Value as at	31Dec19	30 Jan20	30 Apr 20	31 Aug 20
Shell	1814	1751	1094	934
Nat Grid	708	755	712	626
M & S	79	68	36	40
Diageo	6625	6453	5737	5158
Centrica	231	230	36	118
Total value	£9,457	£9,257	£7615	£6876

Grants, Donations & Legacies received in previous year £2600, Since Sept 1st £100

We have also received a Furlough income for August £3,148, and Sept £1,312 = £4,460

We have one more Furlough payment due for October (approx £1,125)

Income

Last full year

We received £50,600 Rent, £9,137 Utilities, £3,475

Each month we hope to receive the following.

NHQ Monthly Rental income: £4734 plus est'£650 utilities plus £275 telephone charges

Lighthouse: **£2736** + contribution to Utility bills (£650)

Others: DFT **£460**, Care 4 U Care **£873 plus £165 phones**, Oliver Excavations **£665 plus £110 phones**

Other NHQ Income Received in last full year

Stores £5,178, DBS £700, Investments £329, Disbanded Units £4,332, Misc £2,080, Gift Aid £768 – this is NHQs net receipt after Brigade Companies receive their 90%

Continues Below

Grants Update

Sivia Socket. Nothing received

Capitation Fees

Outstanding Capitation from January 2020

Holy Trinity Shaw	£680 Paid in Nov 20 after year end
Holy Trinity Wingate	£440 Awaiting
St Michaels Tintern	£880 In-between bank accounts (Covid issues)

Brigade Membership (Paying & Non Paying)

August 31st 2020	2319 (670 Leaders, 1649 Children)
April 30 th 2020	2327 (680 Leaders, 1647 Children)
January 31 st 2020	2315 (682 Leaders, 1633 Children)
October 31 st 2019	2381 (687 Leaders, 1694 Children)

August 31 st 2019	2466 (697 Leaders, 1769 Children)
May 2019	2650 (750 Leaders, 1900 Children)
Nov 2018	2451 (670 Leaders, 1781 Children)
June 2018	2521 (661 Leaders, 1860 Children)
Feb 2018	2642 (730 Leaders, 1912 Children)
December 2016 members stood at	2645
December 2015 members stood at	2653

Staffing at NHQ

2 part-time staff (Helen Altree and Zoe Palmer) & 2 full time, Perry Gunn and NI development worker (Victoria Jackson) *Victoria Jackson is funded by the Ulster Regiment.

Zoe Mat leave till March 31st, Furloughed April 1st to June 30th, then SPL till Dec.

Helen Furloughed April onwards (Back Sept) Perry Furloughed May onwards (Back August)

FTOG - Formation Training Officers Group.

Annual Report to Brigade Council for Sept 2019 to August 2020.

FTOG comprises a number of Brigade leaders, some who are appointed as Training Officers, others who have been involved in training Brigade leaders for some years. All those involved in training are welcome to join the group. We hope to encompass all formations and Un-attached Companies over time.

Demand for Basic leader training became severe during the summer of 2019 that a course was set up at Heyside for Saturday 29th September which covered a wide spectrum of Basic requirements that leaders need to understand. The attendance was overwhelming and underlined the need to re-establishing a formal training framework for our organization.

29 leaders attended that day and, apart from the networking that occurred, all seemed to gain a lot from the day. These included 3 leaders from the new Company at All Saints, Heaton Norris. It resulted in many leaders following up with APEL applications and the gaining of Certificates of Leadership at all levels. 8 telephone interviews have taken place and one Face to face.

- In the intervening months, FTOG staff finished a series of Training Modules.
- Intro to Rules and regulations
- Rules and regulations
- Company Administration
- Company Accounts
- Recruitment, promotion and retention
- Taking groups Away part 1 and 2
- Programme Planning
- Section Badge schemes
- Christian Leadership

This then allowed a new recruit to our group, Andy Moss from Chorley and Ribblesdale Battalion to prepare and deliver a Train the Trainer course at our February Skills Training Day hosted by Manchester Regiment.

At the Manchester Regimental Skills Training Day on 29th February 2020 we ran a range of training modules:

- **Train the trainers training for Training Officers 8 Leaders trained**
 - All leaders who completed the course left with the knowledge to deliver the 9 modules at a local level as they are required. They were supplied with the Train the Trainer course material plus the modules that are now available on a memory stick:
- **Emergency First Aid - 12 leaders trained**
- **Safeguarding 6 trained face to face level 2/3**
- **TGA1 & 2 Theory - 11 trained**
- **Understanding BMS - 1 trained**
- **Food Hygiene – 3 trained**
- **APEL assessments of leaders as requested.**
 - Where leaders require Certificates of Leadership, please complete an APEL form and submit to your local Training Officer, NHQ or FTOG representative for Assessment. During this year **13 leaders have been awarded Certificates of Leadership following APEL interviews.**

Ongoing & Future training

There were a number of training opportunities in the planning stages when in March 2020, the Coronavirus struck and everything was locked down. Some of those events can be re-scheduled once a degree of normality is returned.

- Young Leaders NE - A preliminary plan for Autumn 2020 to host a YL training course over 4 weekends incorporating Safeguarding, Food Hygiene and First Aid and other outdoor activities. Utilising NE and Manchester camps in 2021 to provide the practical aspects of the SL course.
- Young Leaders SW&W – Originally planned to start in March 2020 focussing on new leaders.
- Sports Leaders - Fees have had to be paid whether we run another Sports Leadership course or not. Manchester Regimental Skills Training day 2021 will most likely be a series of On-line events.
- Manchester Regimental Skills Training day 2021 will most likely be a series of On-line events.
- Basic Leaders Training Day. Another day will be planned if demand is there and we cannot accommodate it on the Skills Training Day

John Corbishley – Chair of FTOG (Formation Training Officers Group)

N.I Training report for the period 1st Sep 2019 to 31st Aug 2020

Before the beginning of the COVID-19 we had a busy period of training in the Ulster Regiment. In the Summer of 2019 we trained a significant number of new Officers, therefore for the period from September 2019 our focus was predominately on training Junior Leaders. The courses carried out during September 2019-March 2020 were as below;

- **Junior Leaders Training Course 2nd Battalion Area** – This training course was carried out over 3 evenings, followed by a celebration evening when we took the participants mini-golfing and for dinner. The course included practical elements such as leading craft, games and drill with a local group of Y Team children as well as theory sessions on topics such as the background and structure of the Brigade. The course was completed by 14 young people from 3 companies.
- **Junior Leaders Training Course – Seagoe Boys Company** – We carried out a 3 week training programme with Junior leaders from Seagoe boys company. This was completed by 15 boys from the company who carried out practical elements with younger age sections in the company.
- **Junior Leaders Training Course – Fivemiletown Company** – 5 boys within Fivemiletown Company completed their Junior Leaders Training Course over the course of the term Sept-March. These boys were mentored in their junior leadership roles throughout the year and encouraged to put into practice the theory which they were learning as they took on responsibility within the company.
- **Advanced Junior Leaders Training Programme – 1st and 3rd Battalion Area** – This was a pilot programme for those young people in the 1st and 3rd Battalion Area who have already completed Junior Leaders Training previously but were not yet old enough for Officer Training. The programme was completed by 4 young people aged 16-17 over 5 weeks. We have held Junior Leader Training in this Battalion Area every year so most young leaders have already received their basic training. The programme focused on areas such as child protection, first aid and refereeing sports matches. To complete the course they were tasked with attending and refereeing one of the Battalion sports events. The young people also had to prepare and present a presentation on the history of their company, learning about its background and improving their presentation skills. During the course the group planned a “fun night” for a local group, they then ran this evening at the end of the course. They planned the structure of the evening, the theme and made a list of everything that needed to be prepared in advance. They then led the crafts, games and bible story on the evening. It was a great success and the children who attended thoroughly enjoyed themselves! This programme was a great success and once we are able to meet again we hope to roll it out into other Battalion areas as we saw a brilliant improvement in the confidence of the young people who participated.

During the COVID-19 pandemic we have not been able to hold in person training but we have continued to train leaders online. The courses provided to our leaders between April 2020 and August 2020 were as follows;

- **Officer Training** – A course for new officers was provided by our Training Officer Martin Clayton and was attended by 12 new officers. All theoretical areas of training were covered with further practical training being planned for when we are able to meet in person.
- **First Aid Training** – A refresher in First Aid Training, including changes to guidelines due to COVID was carried out by our First Aid Officer John Williams. This training was attended by 8 leaders.
- **Mental Health Training** – We received funding to hold a Mental Health First Aid training course for leaders and parents which was facilitated by the charity WhyMind. This training was attended by 13 leaders.
- **Zoom Training** – We held 2 sessions of Zoom training, helping leaders to understand how to use Zoom and giving them ideas of the types of things they can do with their groups online. The training was attended by 25 leaders over the 2 evenings.

DofE Report to AGM

Being able to realistically deliver a DofE programme this year has been a massive challenge, most of all when face-to-face is generally a must have. The award scheme has been temporarily changed in an attempt to make it possible for some activities to continue. Extensions to the award, beyond participants 25th birthday is also possible, with a suitable request.

We currently have 127 (down from 137 last year) participants signed up for the award, yet only 22 are active (ie logged in within the last few months).

When restrictions are lifted we will hopefully return to some normality and helping and sharing resources will be key to helping all our individuals.

This is the only real award for the Seniors, it has National recognition and UCAS points.

Achievers by Licensed Organisation and Centre

Region	LO	Centre	Bronze	Silver	Gold	Total by Centre
NOAs	The Church Lads' & Church Girls' Brigade	Lisburn District Ulster	1	4	1	6
		St.Mark's Heyside	3		1	4
		Total by LO	4	4	2	10
Total			4	4	2	10

		01 Sep 2019 to 31 Aug 2020			
		B	S	G	Total
Total Awards Started		2	6	7	15
Disadvantaged Awards Started		0	0	3	3
Total Awards Achieved		4	4	2	10
Disadvantaged Awards Achieved		0	1	1	2
Current Participants	Total				
Active	22				
Inactive	98				
New	7				
Total	127				

Awards Started				
		01 Sep 2019 to 31 Aug 2020		
Centre Name		B	S	G
Lisburn District Ulster			3	7
St. James Gorton Manchester		2		
St.Mark's Heyside			3	

Awards Achieved				
01 Sep 2019 to 31 Aug 2020				
Centre Name	B	S	G	Total
Lisburn District Ulster	1	4	1	6
St. James Gorton Manchester				
St.Mark's Heyside	3		1	4

The DofE Award is one of the few areas that Brigade has a significant advantage over the schools. Many schools charge a significant amount for their pupils to undertake the award and the changes will make it cheaper for schools to operate at Bronze. Whether that cost saving is passed down is to be seen. They also operate the Silver level but not many offer Gold expeditions. We can and should continue to offer DofE to our older members and in particular to our University students as a way of enticing them back to Brigade when they finish their higher education. We can offer them the chance, right up to them reaching the age of 25, something the schools cannot. It becomes a way of re-recruiting future leaders. Most of my inactive members are those who have gone to University.

I will always do my best to support companies and individuals, especially those starting out on the dofe journey.

We have a monthly telecon with the DofE. They are always willing to help, they have offered to attend annual camps next year to promote DofE. They will also try to put companies in touch with other organisations, where they are struggling to get numbers.

Best Wishes
 Richie Clarke
 CLCGB DofE leader

INTRODUCTION

1. As with all CLCGB units, the reporting period 2019-20 has been dominated by Covid 19 restrictions. Our September, October and December 2019 weekends, along with our February 2020 weekend went ahead as planned and much progress was made towards our scheduled 2020 concert, which was to be held in May, at St Mark's Church, Heyside. Unfortunately, due to Covid 19 restrictions, we have been unable to meet since February and all planned activities have had to be cancelled since then.

2. When Covid 19 restrictions were reduced in many parts of the UK after the summer, it was intended to resume NB as a non-residential activity (even if this was just drums and mallets), meeting on the Saturday of our scheduled band weekends. However, with the increase in infection rate and after consultation with Dr Stephen Manning, it was decided that bringing members together from different parts of the country at this time, was not the best of ideas.

MEMBERSHIP

3. Membership of NB currently stands at:

- | | | |
|-----------------|----|--------------------------|
| a. Band Members | 46 | (down 2 from last year). |
| b. Staff | 12 | (equal to last year). |

These figures include 5 members/staff of who are registered as members of CLCGB through NB.

4. Bugle School. Unfortunately, the take up for the Bugle School still remains disappointing. We have 6 members of the Bugle School, but all of these have other positions within the band (drums, percussion and staff). Progress continues to be made, which is very encouraging.

ACCOMMODATION

5. The band continues to meet at Raywell Park, near Hull, which meets our needs both in the accommodation on offer and its location. Band weekend dates are confirmed up until the end of 2021 and any deposits that have already been paid for cancelled weekends, will be rolled over, as necessary.

FINANCES

6. The band remains financially stable and in the position where we can offset the cost of tours and extra band weekend activities.

7. The cost of a band weekend remains at £30 (£10 for members of the kitchen staff). There are no plans to increase this in the foreseeable future.

ENGAGEMENTS

8. Past Engagements. In this reporting period, NB has performed at the following events:

- a. 28 September – 2019 CLCGB National Music and Drill Competition (Whitwick).
- b. 9 November 2019 – CLCGB Remembrance Service (National Memorial Arboretum, Arlewas).
9. The following performances were cancelled due to Covid 19 restrictions:
 - a. 9 May 2020 – Annual Concert (St Mark's Church, Heyside).
 - b. 14 June 2020 – CLCGB Band, Heritage Day (Royal Military Academy Sandhurst).
 - c. 14-22 August 2020 – Tour (Blackpool).

LOCKDOWN ACTIVITY

10. Despite not being able to meet in person, NB members and staff have remained active through our Current Members Facebook group and have conducted numerous competitions and activities, including:

- a. Solo competition.
- b. Dance competition.
- c. 2 quizzes.

d. March to Sandhurst challenge, including a video/photo competition. This involved band members walking a combined distance of 220 miles – the average distance that participating companies would have had to travel to Sandhurst for the CLCGB performance at Heritage Day.

- e. Several musical video recordings.

FUTURE PLANS

11. Obviously, future plans will be dictated by Covid 19 restrictions, but we are hopeful that NB will be able to meet again in 2021. Whenever that may be, we have plans in place for NB to return to normality and perform our annual concert (date to be confirmed depending on the lifting of restrictions).

CONCLUSION

12. The past reporting period has been influenced greatly by Covid 19, however, NB has continued to offer its members fun, faith and fellowship, albeit in an unconventional manner. I would like to express my sincere gratitude to all of NB's staff and members who have contributed to our lockdown activities, especially to Robbie O'Brien (St Mark's, Heyside), who has put in so much time and effort collating, editing and publishing our music videos – we could not have achieved this without his knowledge and dedication.

Regards,

Lionel Burdett

L E H Burdett
DoM
CLCGB NB

CLCGB Music and Drill Competition – 2019

This was the last 'live' competition and the second year at the Hermitage Leisure Centre, Whitwick.

This competition saw six companies come together to perform in various music and drill competitions throughout the day. There was a large uptake in the additional music competitions which consists of ensemble (up to 6 members), static (10 or more members) and solo performances throughout the day as well as some fantastic performances in the Marching band aspect of the day. The great thing is we are running out of time in the main arena!!

Excitingly this year we had our first vocal soloists, three members from St Andrew's New Earswick and a member from St Laurence's Chorley.

There were also three entries to the drill competition with entries into the Y-Team, JTC and Senior Corp sections.

The supreme champion band was St Andrew's New Earswick.

There is still plenty of options to expand the competition in coming years and we are always looking for more companies to join in! Just get in touch if this is something you are interested in (Musicdrillcomp@clcgb.org.uk).

The 2020 competition unfortunately could not go ahead in the normal way, but we had a great virtual competition. This will be discussed at next year's AGM.

There will be some type of competition in 2021, watch this space!!

Robbie O'Brien

Brigade Memorial Garden

Report to Brigade AGM

The Brigade Memorial Garden was dedicated on 22nd June 2002 and therefore will be celebrating its nineteenth anniversary later this summer. It continues to be a quiet ambassador for the Brigade occupying a prime position next to the Millennium Chapel at the National Memorial Arboretum. In recent years, visitor attendance at the Arboretum has been recorded in the region of 342,000 per year and the Brigade Memorial Garden, due to its prime position, has enjoyed a high proportion of that foot-fall. The garden itself is looking better than ever so the bulk of this year's report is merely on related matters.

It is well documented that due to the spread of the Coronavirus in 2020 that the Arboretum had to be closed for several weeks during national lockdown. When eventually granted permission to reopened, to keep people safe, visitor attendance was controlled such that foot-fall for the rest of the year was drastically reduced.

We decided that this quiet period would offer an ideal opportunity to stain and paint our two benches but the Arboretum surprised us by declining permission to proceed because of the restricted environment. However, this changed for the better when we received a request from the NMA Management to borrow at least one of our benches for VIP use at the VJ Event to be broadcast from the Arboretum on 15th August. The request was coupled to an offer to allow our people to maintain our benches within the confines of the maintenance yard. Naturally we agreed and subsequently many Brigade members reported that the Prime Minister was seen using our bench during the TV broadcast. In the weeks that followed, Jeff Holder of St.Mary's, Hinckley Company and his son Tom kindly spent a couple of days coating both benches with wood stain and painting the cast iron end frames. The benches were transferred to and from the BMG by the NMA Maintenance staff.

Last August the NMA invested in six items of new machinery, mainly ride-on lawn mowers, to deliver the grounds maintenance. They chose to name these after war heroes remembered at the Arboretum and we are pleased to advise that a larger lawn mower has been named after Lt George Knowland VC, one of the Brigade VCs who is remembered in our garden.

Maynard Scott (Joint Custodian of the BMG with Rob Bolton).

BRIGADE NATIONAL REMEMBRANCE SERVICE 2019

The Brigade National Remembrance Service was held at the National Memorial Arboretum on Saturday 9th November 2019 at 14:30. The service was compiled by Dr Stephen Manning and produced by the Revd Chris Buckley, Staff Chaplain, who also led the service. The Preacher was the Revd John Collier, Rector of Mamhilad with Monkwood and Glascoed in the Diocese of Monmouth who has had a long time involvement with the Brigade. The organist at the service was the Revd Richard Hume, Assistant Priest at St Gabriel Fullbrook. Music before and after the service was provided by the Brigade National Band, led by Band Master Lionel Burdett.

As ever, the service was well attended with representatives from many Brigade Companies, some of whom had travelled from afar, and Brigade Members took part in the readings and prayers. The main part of the service was held in the Millennium Chapel with the Act of Remembrance and Laying of Wreaths outside in the Brigade Memorial Garden at the back of the chapel.

Our thanks, as ever, to all who took part in the service, and for all the hard work involved in working out the logistics and preparing for the service. As an organisation with its proud military history it is fitting that we have been able to observe Remembrance in this way.

Chris Buckley
Staff Chaplain

Uniform Committee

The committee has not met in the last 12 months. The changes and modifications that were agreed are being acted on. The only fly in the ointment at present is the supply of belt buckles. Although suppliers are available the debate is over the cost of the molds and minimum order quantities. However, Helen is pursuing alternative suppliers and hopefully this will be resolved.

As with many plans the furloughing of NHQ staff has led to delays in the procurement process.

The Brigade Dress Regulations have been revised and we are just awaiting details for ties (clip on) and belts (lengths) before issuing.

Supply of new uniforms appear to be working out satisfactorily all be it that UK demand has been very limited over the last 12 months. A large order was dispatched to Newfoundland with the only negative feed back being that lack of size labels being sown onto the uniform (paper labels were attached). This should be now of been addressed with the manufacturer.

The new items will be loaded onto the stores web site once the images have been captured.

With regards to polo shirts, sweat shirts, hoodies, jackets etc. These are all available through NHQ and are brought to order. It is important for the organization as a whole that all uniform items whether formal or informal are purchased through NHQ. We are a uniformed organization and as such, by definition, all members should be equipped with the same equipment. Also, the more equipment that is purchased through NHQ the greater their purchasing power is which will help to control costs.

The software required for on line purchasing through the store's portal is still being explored. Costs vary and its important that a suitable solution is identified prior to entering into any agreements.

New Award Scheme

The writing of the awards for SC, JTC and Y Team is now complete. The documentation design is largely complete as is the badge design.

Helen has approached our usual manufacture regarding the supply of the cloth badges. The initial prices were quite high (97p per badge) so alternative suppliers are being sought.

As well as the physical badges there will also be certificates available that can be awarded as well as the badge or as an alternative.

Alan Carter
Deputy Governor

130th Celebration Weekend

After the announcement by HM Government that, the Whitson bank holiday weekend at the end of May 2022 will be moved to the following weekend, so as to accommodate the national celebrations of Her Majesty's Platinum Anniversary: It was decided that we would move our celebratory weekend to the weekend of the 22nd to the 25th of July 2022. The key points to date are;

- The anticipated date of the Royal Review will now be Sunday the 24th
- We have been in communication with Her Majesties diary secretary and have notified her of the change of dates. As, diary appointments are only booked 12 months in advance, to date, we have not received official confirmation.
- The national Memorial Arboretum has been provisionally booked for the 24th of July 2022.
- The camp site, Blackwell Scout Adventure at Bromsgrove has been provisionally booked
- We are in the process of arranging site visits to both locations so that planning can progress. Planning has been slow due to the ongoing COVID-19 situation.
- Fundraising – Again, we have been limited in our approaches to possible commercial sponsors due to the uncertainty that businesses are experiencing at the present time. It is hoped that we will start with a wide-ranging mail shot within the next few months as well as identifying possible grants. A special mention should be made here for James Elliot who, relentlessly prepares and sends letter to companies in the hope of sponsorship.
We are also going to be launching a 130th fundraising drive to all companies. This will be fundraising with the theme of 130 i.e. make and sell 130 cup cakes, walk 130 miles etc with the funds being shared 50 / 50 between the company and the 130th weekend. Given our present numbers, £10 raised towards the 130th per member would provide over 50% of the anticipated costs.

As companies start to re-open over the next few months we need to ensure that the 130th weekend and Royal Review is at the front of their activity planning and fundraising.

Alan Carter
Deputy Governor