The Church Lads' and Church Girls' Brigade

**BATTALION CHAPLAIN REGISTRATION/NOMINATION FORM**

**Regimental Details**

Regiment ................................................................ Regiment Number……………………….

Diocese ..................................................

Parish ……………………………………………………………………………………………………....

**Personal Details**

Name in Full ………………………………………………………… Title ……………………..

(Block Letters)

Postal Address ........................................................................................................................

(Block Letters)

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………………………………………… Post Code ...........................................

Telephone Home: ………………. Work: …………………………… Mobile: ………………………

e-mail address .............................................................................................................................

Date of Birth .....................................................................

Previous Brigade Service ……………………………………………………………………………..

Occupation *(if not stipendiary clergy)*……………………………………………………………..

Church position held (e.g. Licensed Reader/Youth Worker) …………………………………..

Please give brief details of previous and current experience of looking after or working with children and/or young people:

Please give details of any relevant qualifications gained or appropriate training completed e.g. NVQs

**References for Chaplains who are not the Incumbent of the Parish**

Please give names, addresses and postcodes of **TWO** referees (including the Incumbent of the parish in which the Chaplain is attached). Also give the period you have known them. Family members are not eligible; Brigade Officers are.

Incumbent 2. Other Referee

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**Disclosure and Barring Service**

Diocesan DBS Certificate number (if you have registered for the DBS update service)

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Date of Certificate…………………………………………

If you have not joined the DBS update service you will need to complete a DBS application form. These are renewable every 5 years and take approximately 3 weeks to process.

**Chaplaincy Appointment and Rank**

**Registration of an Incumbent as Regimental Chaplain (Rank of Captain)**

I, the undersigned, declare that I am willing to accept the registration of the chaplaincy appointment, and nomination as an Officer in the Church Lads’ and Church Girls’ Brigade and that I will obey the Constitution and Regulations currently in force.

I, the undersigned, accept that The Church Lads’ and Church Girls’ Brigade will be keeping information about me for Brigade purposes on the National Headquarters database in strict confidence subject to GDPR.

Incumbent Signature ................................................................................... Date ....................

**Nomination of a Regimental Chaplain (Rank of Captain)**

*or:*

**Nomination of an Assistant Regimental Chaplain (Rank of Lieutenant)**

*(delete as appropriate)*

I, the undersigned, declare that I am willing to accept the nomination of the chaplaincy appointment, and nomination as an Officer in the Church Lads’ and Church Girls’ Brigade and that I will obey the Constitution and Regulations currently in force.

I, the undersigned, accept that The Church Lads’ and Church Girls’ Brigade will be keeping information about me for Brigade purposes on the National Headquarters database in strict confidence subject to GDPR.

Applicant Signature ..................................................................................... Date .......................

Incumbent Signature ..................................................................................... Date ......................

Staff Chaplain Signature……………………………………………………… Date …………………

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| **FOR OFFICIAL USE** |
| BMS |  | APPT DATE |  | RANK |  | CERT |  | APP/ PROMO |  | DBS DATE |  | DBS NO |  |
| SG |  | FA |  | NF1S |  | TGA |  | REF |  | STAFFCHAP |  |  |  |

**NOTES**

The Incumbent of the parish shall be ex-officio the Chaplain of the parochial unit formed in their parish.

The Incumbent may nominate another member of the clergy, or a licensed reader or accredited church youth worker, or other suitable person to fulfill that role for appointment by Brigade Council.

The Incumbent may nominate Assistant Chaplains for appointment by Brigade Council.

In the case of a Company formed in connection with Missions, Schools, Institutions or extra-parochial organisations where the Administrative Head is not in Holy Orders, they shall nominate a Chaplain and, if they so desire, Assistant Chaplains for appointment by Brigade Council.

Where the Chaplain is a member of the clergy he or she shall have Permission to Officiate in the Diocese in which the parochial unit is situated.

Where the Chaplain is a layperson he or she shall be a communicant of the Church of England or a church in communion with the Church of England.

**April 2023**