



HOME CONTACT INFORMATION SHEET

1 INFORMATION FOR THE HOME CONTACT (named on TGA form)

Please use capitals to complete the following:

Leader's name _____

Leader's contact telephone number while on the outing _____

Time of outing: Depart _____ Return _____

Place of departure and return _____

The following information must accompany this form:

- Copy of the programme with venues and timings.
- A full list of leaders and children in the party, with the names, addresses and telephone numbers of their next of kin.

If a **serious** incident happens, as well as contacting the next of kin, please inform the following Brigade contact:

Name _____ Tel No. _____

Position in the Brigade _____

who in turn will advise National Headquarters.

2 IF YOU RECEIVE A TELEPHONE CALL

Name of caller _____

Location of caller _____

Telephone No _____ Time of call _____

Can they be contacted again at that number? YES / NO

If so, for how long? _____

Full description of incident _____





130 years of Fun, Faith & Friendship ...

If applicable, names of those directly involved _____

If help was required, who attended (*delete*)

Police

Fire Brigade

Ambulance

Breakdown Organisation (specify)

Other (specify)

Name _____

Signed _____

Date _____

