



CONFIDENTIAL (when wholly or partially complete)



# The Church Lads' and Church Girls' Brigade

## COMPANY OFFICERS, WARRANT OFFICERS AND REGISTERED HELPERS NOMINATION FORM

"The Brigade is committed to helping young people and children develop as balanced individuals without fear of physical, emotional or sexual impropriety."

### SECTION 1

Name of Company ..... No. ....

Battalion ..... Diocese .....

Name in Full ..... (Mr/Mrs/Miss/Ms)  
(Block Letters)

Postal Address .....  
(Block Letters)

..... Post Code .....

Telephone Home: ..... Work: ..... Mobile: .....

e-mail address: .....

Date of Birth ..... Previous Brigade Service ..... years

Rank for which Nominated (if applicable) ..... Occupation .....

Date of Preliminary Certificate (if held) .....

Please give brief details of previous experience of looking after or working with children and/or young people: .....

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Please give details of any relevant qualifications gained or appropriate training completed such as Spectrum or Kaleidoscope.

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Please give names, addresses and post codes of **TWO** referees: (we may wish to contact them). Also give the period you have known them. Family members are not eligible; Incumbents and Brigade Officers are.

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#### FOR OFFICIAL USE

BMS		APPT DATE		RANK		CERT		APP/PROMO		SAFEGUARDING TRUST REC'D	
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You will understand the great responsibility involved in working with children and young people, and the need to ensure their safety. We therefore ask you to sign the following declaration.

## DECLARATION

- I have been made aware of Children and Young People Issues of Abuse.
- I, the undersigned, accept that The Church Lads' and Church Girls' Brigade will be keeping information about me for Brigade purposes on the National Headquarters database in strict confidence subject to the Data Protection Act.
- Have you ever been convicted of a criminal offence, or are you at present the subject of criminal charges? (N.B. The disclosure of an offence may not be a bar.)

YES / NO

If YES, please state the nature and date of the offence .....

Signed ..... Date .....

*All convictions must be disclosed, as the provision of the Rehabilitation of Offenders*

*Act 1974 does not apply.*

## CONFIDENTIAL

**Please delete a or b as applicable**

- a:** I, the undersigned, am a regular communicant and apply to be an **Officer/Warrant Officer**; I agree to obey the Constitution and Regulations currently in force.
- b:** I, the undersigned, apply to be a **Registered Helper**; I agree to obey the Constitution and Regulations currently in force
- c:** I, the undersigned, accept that The Church Lads' and Church Girls' Brigade will be keeping information about me for Brigade purposes on the National Headquarters database in strict confidence subject to the Data Protection Act.

Signed ..... Date .....

## SECTION 2

### Incumbent's Certificate

The above named has completed all procedures in accordance with the Church of Ireland Safeguarding Trust procedures.

**Please delete a or b as applicable**

- a:** I hereby nominate the above-named to be an **Officer/Warrant Officer** in The Church Lads' and Church Girls' Brigade.
- b:** I hereby nominate the above-named to be a **Registered Helper** in The Church Lads' and Church Girls' Brigade.

Signed ..... Incumbent ..... Date .....

## SECTION 3

Signed ..... Company O.I.C. ..... Date .....

Signed ..... Battalion C.O. ..... Date .....

Signed ..... Formation C.O. ..... Date .....

## NOTES

### Completion

- Applicants should complete and sign section 1 making clear in which capacity they are applying.
- The incumbent, satisfied that the applicant is suitable for Brigade work in the Parish and has been cleared for such work by the Parish Panel, should endorse the application at Section 2 as appropriate and forward the signed form to the Company OIC.
- Company OIC, Battalion and Regimental Commanders then endorse the application at Section 3 as appropriate and forward the form to National Headquarters.